# 英语作文范文回信推荐16篇

来源：网络 作者：春暖花香 更新时间：2025-07-14

*英语作文范文回信 第一篇作文 英语回信Dear Frank，Long time no see. How are you recently?I am very happy to receive your letter and glad to ...*

**英语作文范文回信 第一篇**

作文 英语回信

Dear Frank，

Long time no see. How are you recently?

I am very happy to receive your letter and glad to hear that you will come to my city and stay with us for a few weeks. My house is on the Heaven Street with five rooms, one of which is living room, two bed rooms, the other two are kitchen and bathroom. I have cleaned a guest room for you. There is a bed, a sofa and three chairs in this 25 square-meters room. If this room is not suitable enough, please write to me and I will prepare another one for you. There is a bus stop near my house, and you can take number 1 bus to the cinema, number 2 to the supermarket in where you can always choose the commodities you need.

If you have other requests, please feel free to write to me. I will try my best to meet your needs. I wish you can come soon and have good days here.

Sincerely yours,

Jaz

初三:崔翰翔

**英语作文范文回信 第二篇**

xx co., LTD. :

We have received your letter of 21 November 20xx, “regarding the appropriate adjustment of cement settlement price”. Your long-term cooperation, harmonious business relationship, the company headquarters and projects department attaches great importance to your company\'s letter, the first time on the pricing function to discuss and research.

The fluctuation in the price of cement is the law of the market economy, which is more common in modern business society. To prevent price fluctuations affect business relationship, your I at the beginning of the contract, both sides is in line with fair, seeking truth from facts, with mutual benefit principle to carry on the friendly consultation, expressly agreed upon in the terms of the contract: settlement price reference of xx bureau issued the quality and the cost of the project cost management stations in xx city, determine the average of price information. And, cement and steel, flat glass belong to the state in industries with excess capacity, the recent cement prices must be temporary, short, will back soon.

The company\'s headquarters and the project research decided that the price of cement settlement should not be adjusted at the moment, so that the payment should be paid promptly in accordance with the contract. We hope that you will overcome the short-term difficulties and supply the cement with the principle of keeping the contract and credit.

Please understand, best regards!

**英语作文范文回信 第三篇**

Dear Frank，

Long time no see. How are you recently?

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**英语作文范文回信 第四篇**

Dear Bob,

亲爱的鲍勃，

Yesterday I heard from you. I am very glad to be your pen friend. My name is Peter Zhang. I am sixteen years old. I live in...

昨天我收到了你的来信，我很高兴成为你的笔友。我的名字叫张彼德。我今年十六岁，我住在......

I am a middle school student, too. I like English and maths very much. I also like sports. I am good at singing. I know a little about America. Could you tell me something more about your country in your next letter?

我也是一名中学生，我非常喜欢英语和数学。我还喜欢体育运动，我很擅长唱歌。我对美国的.了解不多，下次来信时能多跟我聊聊你们国家的事吗？

Please write to me soon.

期待着你的来信。

Yours

Peter Zhang

张彼德

**英语作文范文回信 第五篇**

Dear Linda How have you been? I heard that you are quite unhappy and stressful this days and I know that you want to get rid this kind of lifestyle quickly. Here are some of my suggessions which may help you. Firstly, enough sleeping is very important for you to be energetic and work effeciently the next day. A period of at least 8 hours is necessary. Exercise more frequently will also help you to enhance blood circulation as well as your immune system. Have a healty dietary habit is also important. That means to eat more vegetables and fruits instead of oily and salty food. You must also know how to release stress effectively, for example listen music and participate outdoor activities. Moreover, rejoice always and forget about things that make you unset will also help you. Wish you rejoice everyday! With love (Your name)

**英语作文范文回信 第六篇**

Dear Bill

I am glad to receive your letter asking for my advice on how to learn Chinese well. I know it isn\'t easy to learn a foreign language, but I have some helpful advice for you. First, you should take part in a class to learn Chinese. Then, you should read Chinese book and watch TV. Second, you should learn to sing Chinese song. Third, you should make friends with Chinese. Last but not least, you should go out and talk with Chinese. You know, Practice makes perfect.

Best wishes and looking forward to hearing from you soon

Yours

(your name)

**英语作文范文回信 第七篇**

Dear Frank:

Long time no see. How are you recently?

I am very happy to receive your letter and glad to hear that you will come to my city and stay with us for a few weeks. My house is on the Heaven Street with five rooms, one of which is living room, two bed rooms, the other two are kitchen and bathroom. I have cleaned a guest room for you. There is a bed, a sofa and three chairs in this 25 square-meters room. If this room is not suitable enough, please write to me and I will prepare another one for you. There is a bus stop near my house, and you can take number 1 bus to the cinema, number 2 to the supermarket in where you can always choose the commodities you need.

If you have other requests, please feel free to write to me. I will try my best to meet your needs. I wish you can come soon and have good days here.

Sincerely yours

Jaz

**英语作文范文回信 第八篇**

Dear Frank，

Long time no see. How are you recently?

I am very happy to receive your letter and glad to hear that you will come to my city and stay with us for a few weeks. My house is on the Heaven Street with five rooms, one of which is living room, two bed rooms, the other two are kitchen and bathroom. I have cleaned a guest room for you. There is a bed, a sofa and three chairs in this 25 square-meters room. If this room is not suitable enough, please write to me and I will prepare another one for you. There is a bus stop near my house, and you can take number 1 bus to the cinema, number 2 to the supermarket in where you can always choose the commodities you need.

If you have other requests, please feel free to write to me. I will try my best to meet your needs. I wish you can come soon and have good days here.

Sincerely yours,

Jaz

[英语回信\_随笔作文]

**英语作文范文回信 第九篇**

英语作文:回信

Dear Any,

亲爱的安妮，

How is everything going! In the last letter you ask me what I usually do at weekends. I often sleep a lot at weekends. You know that I often get up at 6 ’clock in the morning at school. It’s very precious for me to sleep late. When I get up, I will go to search the Internet or go out with my friends. At night, I will stay with my parents, or do my homework. Before I go to bed, I will do some reading or listen to some music. This is my weekend, how about yours. Please tell me something about your weekend and you last trip to Shanghai. Looking forward to your reply.

Best wishes,

Jenny

**英语作文范文回信 第十篇**

英语回信\_700字

Dear Frank，

Long time no see. How are you recently?

I am very happy to receive your letter and glad to hear that you will come to my city and stay with us for a few weeks. My house is on the Heaven Street with five rooms, one of which is living room, two bed rooms, the other two are kitchen and bathroom. I have cleaned a guest room for you. There is a bed, a sofa and three chairs in this 25 square-meters room. If this room is not suitable enough, please write to me and I will prepare another one for you. There is a bus stop near my house, and you can take number 1 bus to the cinema, number 2 to the supermarket in where you can always choose the commodities you need.

If you have other requests, please feel free to write to me. I will try my best to meet your needs. I wish you can come soon and have good days here.

Sincerely yours,

Jaz

**英语作文范文回信 第十一篇**

高考英语满分作文:英语回信

【试题回放】

假设你是李越，你的加拿大笔友Steve来信说，他和他的一些同学正在学中文，请你推荐两本学中文的词典。根据下表提供的信息，请你给他写一封回信。英汉/汉英词典新华字典收词(字)18,000(英语)20,000(汉语)10,000，价格52元、11元，特点大量例子、用法说明，适合初学者。中国最常用的汉语字典参考词汇：推荐recommend (V.)，英汉/汉英词典The English-Chinese 、Chinese-English Dictionary (ECCED)，新华字典Xinhua Dictionary (XD)。

Dear Steve:

I’m so pleased to learn that you and your classmates are learning ’d like to recommend the following two English-Chinese/Chinese-English Dictionary is really a good one for beginners. It has 18,000 English words and 20,000 Chinese words. Besides plenty of examples, it has many notes telling you bow to use a word. Xinhua dictionary is the most popular Chinese dictionary , and it has a vocabulary of 10,000 words. It may also be useful to some advanced learners of Chinese. Of the two, ECCED is the more expensive, costing 52 yuan, and XD costs 11 let me know if you want me to buy these dictionaries.

Yours,

Li Yue

【名师点评】

本文要完成的是书信的主要部分，因此不需要注意格式，但是不能遗漏要点。本文要点齐全，内容完整，详略得到。介绍的时候，层次清晰，逐一举例。文章流畅而连贯。有很多关于词汇和字典的表述，值得我们积累。

**英语作文范文回信 第十二篇**

Dear Peter,

I was very sad to hear that you were suffering in your studies、 I would like to share some advice with you on how to study efficiently.

Firstly, you can talk with some close friends about your problems and ask for their help、 This is an important way to deal with your problems directly、 Secondly, try to study in a positive way、 This will decrease your study pressure, making studying an easy job、 Third, spend time doing exercise、 Not only dose exercise build up our body, but also it provides time for us to refresh our mind、 Last, you can listen to some soothing music, which will be a good way to improve your current depressed mood.

I hope all this information can benefit you.

**英语作文范文回信 第十三篇**

Invitation to opening ceremony of new factory

Dear :

Our new factory will be commencing production on and we should like to invite to be present at a celebration to mark the occasion.

As you will appreciate this is an important milestone for this organization, and is the result of continued demand for our products, both at home and overseas. We are inviting all those inpiduals and trust that you will pay us the compliments of accepting.

Please confirm that you will be able to attend by advising us of your time —— we can arrange for you to be met. All arrangements for your stay will, of course, be made by us at our expense.

Yours faithfully,

**英语作文范文回信 第十四篇**

Dear Ann,

When it comes to which major you should choose, I propose that you apply for the major of English. To begin with, English is the most popular language in the world, which is widely used in all fields such as teaching, translation, foreign trade and so on. What’s more, it goes without saying that English majors are more likely to find a good job in the tighter and tighter job market.

In order to study at English Department, you have to meet the following requirements. In the first place, you have to spend a lot of time on it, just as the old saying goes, “Practice makes perfect”. In the second place, the basic skills of reading, writing, listening and speaking are necessary, because they are the foundations for your future study. Last but not the least important, you need an intense interest in learning English since “interest is the best teacher.”

As far as the preparation work is concerned, you should first of all review all the required vocabulary. In addition, you’d better spend some time on reading and writing. Only through these measures can you hope to enroll in our university.

Yours

Li Ming

**英语作文范文回信 第十五篇**

\_BECBEC\_ the phrases and sentences that begin with BEC are usually used in business letters, and I will elaborate them to you in my next detail. I will describe more details below. I will go to my next more detailed information in my next I will go (enter) in my next more detailed information, as described below, attached here, attached with the next page as shown at the end of this letter Attached are the drawings, as shown in the attached documents, as mentioned in the attached sheet, as detailed in the previous letter.

We hope to receive your good intentions at an early date and we hope to get a reply as soon as possible. We waited patiently for the good news. We hope to get a favorable reply by reply.

We are very pleased to receive a favorable reply at an early date. We are looking forward to your early (prompt) reply. Please reply as soon as possible.

We believe that you will reply us as soon as possible. We believe that you will reply us immediately. We will be grateful for your early (prompt) reply.

中文翻译：

BECBEC““BEC开头的短语和句子通常用在商业信函中，我将在我的下一个细节中向您详细说明我将在下面叙述更多细节我将在下一个我将在我的下一个我将去（进入）在我的下一个更详细的信息，如下所述，附于此，随函附上后页所示的下一页，如本函末尾所示，随附图纸，随附文件中所示，如已提及，如附页所述，详见前一封信，我们希望早日收到你方的好意，我们希望能尽快得到答复。我们耐心等待好消息。我们希望通过回信得到有利的答复。

我们很高兴早日收到有利的答复。我们等待你方早日（迅速）答复。请速复我们相信你方会尽早（迅速）答复我们，我们相信你方会立即答复我们，我们将对你方早日（迅速）答复感到感激。

**英语作文范文回信 第十六篇**

Baidu knows that lobbying will call me. I have to help you plan a tourist table. I think according to what you said, in East China, you can also do outdoor sports, hiking and swimming.

There are very cheap and comfortable hotels. This place is near the sea. It is in Qingdao.

This place is very good. If you are willing to write back to me.

中文翻译：

百渡知道游说要给我打电话，我得帮你规划一张旅游桌，我觉得按照你说的，在华东的地方，还可以做户外运动，徒步旅行和游泳，有很便宜舒适的酒店，这个地方是靠海的，是在青岛，这个地方很好，如果你愿意回信给我。

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