# 英语作文通知100词范文共36篇

来源：网络 作者：雪域冰心 更新时间：2025-07-16

*英语作文通知100词范文 第一篇NOTICEOur class will go to the Red Star Farm to help the farmers to pick the apples to morrow morning. W...*

**英语作文通知100词范文 第一篇**

NOTICE

Our class will go to the Red Star Farm to help the farmers to pick the apples to morrow morning. We ll meet outside the school gate at 6:30 tomorrow morning and will go to the farm by bus. We 1! have lunch on the farm. You d better put on your old clothes. Please get to school on time tomorrow morning.

The Headmasters Office

例文二点评

这是关于明天去农场劳动的\'书面通知，所以大部分句子用一般将来时。这份通知从行文上看，通知的三大部分一应俱全。如标题部分是NOTICE;正丈部分中的活动内容是“go to the Red Sta，Farm，help the farmers to pick the apples”;参加的方式和要求是“meet outside the school gate at 6:30 tomorrow morning，go to the farm by bus，have lunch on the farm，put on your old clothes”等;参加这项活动的对象是“our class”，该活动的时间是“March 12th”;发通知的单位名称是“the headmasters office”;通知的时间是“March 11th”。

**英语作文通知100词范文 第二篇**

Boys and girls, may I have your attention, please?

We will have a sports meeting next Friday. The meeting will be held on the playground of our school, from 8 oclock in the morning till 5 oclock in the afternoon. Anybody who would like to take part in the competitions? Just come on and join in!

Also, we would like to remind you to make sure you can arrive on time. Thank you!

the Students Union Feb 13th,20XX

**英语作文通知100词范文 第三篇**

may I have your attention,please!l have something to tell summer holiday is just around the I know,all of you work very hard during school time,so you should take a good rest during the holiday.

And I hope you can relax yourself and try to help your parents with \'s more,keep studying for at least 2 hours every day and get prepared for the next pay attention to your health,so l suggest you doing exercises every day to keep fit.

And finally,pay attention to your safety while playing outside and get home on the way,please write a diary to remember some interesting moments on holiday if you think ir\'s worth \'s you for your attention.

**英语作文通知100词范文 第四篇**

NOTICE

We\'re going to have interesting activities in the school library at 8:00 on November 20, . By then,some of us will read poems and some will tell stories. You can also hear wonderful singing and watch beautiful dancing there. We hope all the senior students can come and join in the activities. All the headmasters will be invited to our activities as representatives of teachers. Please get one performance ready because some of you will probably be asked to give us one .

20\_年11月20日早上8点我们打算在学校图书馆开展一个有趣的活动。 到那时，我们中的.一些人会读诗，一些会讲故事。你也可以在那里听到美妙的歌声，看到优美的舞姿。我们希望所有高年级学生可以来参加这个活动。所有的班主任将被邀请来参加我们的活动并作为教师代表。请大家准备好一个节目，因为你可能会被要求表演一个节目。

Students of Class3,Senior2.

**英语作文通知100词范文 第五篇**

Rm 2801， Tai\'an Bldg.， No 38-2 Minzu Ave.， Nanning， Guangxi 530022， PRC

Tel: +86 771 588 7355 Fax: +86 771 588 7266XXXXXX(XX)有限公司

地址: XXXXXXXXXXXXX 电话: XX-XXXX 传真: XXX-XXXXX.

Agreement to Terminate the Labor Contract

Name of Employer(Party A)：Name of Employee(Party B)：

Party A and Party B entered into a 3-year Labor Contract on 28 November 20\_. Upon Party B’s request， after mutual negotiations， both parties have agreed to terminate the Labor Contract and therefore reached the following agreement:

1、 Upon signing of this agreement， the previous labor contract is

immediately terminated. Both parties shall proceed with work hand-over accordingly in line with company’s policies;

2、 Party A agree to pay Party B a lump sum of RMB7000 as compensation

for termination of the labor contract;

3、 Upon terminating the labor contract， either of the parties shall not make

or threaten to make any claims or take labor arbitration or litigation against the other party;

4、 This agreement shall come into effect upon signing by both parties;

5、 This agreement is made in two originals， and each party holds one of

these. The two originals have the same legal effect;

6、 This agreement is made in both Chinese and English. If there is any

discrepancy between the English and Chinese version， the Chinese version shall prevail;

7. This agreement shall be construed in accordance with the Chinese law

and governed by Chinese law;

Party A Representative (Signature):

Date:

Party B(Signature)：

Date:

Rm 2801， Tai\'an Bldg.， No 38-2 Minzu Ave.， Nanning， Guangxi 530022， PRC

Tel: +86 771 588 7355 Fax: +86 771 588 7266

**英语作文通知100词范文 第六篇**

It has been decided that an English lecture ―Heaven in my eyes - Tibet‖ will be given by Mr. Black, our foreign teacher, who just came back after being a volunteer teacher in Tibet last year. It is going to be held in the auditorium on the fifth floor of the teaching building from 2:30 . to 4:30 . on Tuesday, April 23. The lecture is to be organized among the students of Grade Three in the hope of increasing our knowledge. Besides, it’s also a good chance to share the photos taken by him. The lecture will include Tibetan beautiful scenery and a high school in Lhasa. Be sure to attend it on time and take notes.

Students from other grades are sincerely welcome.

**英语作文通知100词范文 第七篇**

Attention please, everyone,Our class will go to have a physical examination in Peoples Hospital on Saturday, 10th May. Well meet at the hospital gate at 7:45.. It is not far from our school. Its about fifteen minutes may either walk there or go there by bicycle.

The examination will begin at 8:00. We are not allowed to eat or drink anything before the examination. Keep quiet there and listen to the doctors and nurses. After the examination you may go home.

大家请注意，我们班将于5月10日星期六去人民医院做体格检查。我们七点四十五分在医院门口见面。离我们学校不远。步行大约15分钟。你可以步行去那里，也可以骑自行车去那里。

考试8点开始。考试前我们不准吃任何东西或喝任何东西。保持安静，听医生和护士的话。考试后你可以回家了。

**英语作文通知100词范文 第八篇**

An announcement about the land of the flight

Announcement

Ladies and gentlemen! May I have your attention pls. I have an announcement to make. Because of the terrible fog, the airport will be closed. The flight to Shanghai will be delayed for 5 hours. Now we have to change some of our plans. This afternoon we will go to a place of interest nearby. At about three aclock, we will go to the shopping centre. You can do some shopping there. Those who want to go to other places must be back before 6:00 in the evening. Thank you.

[高考英语作文航班延迟通知]

**英语作文通知100词范文 第九篇**

May I have your attention, please? I have an announcement to make. Next week we will visit the Windows of the World. All the students should gather at the gate of our school at 8∶00 ., Saturday on May 1st, 20\_. We will start out by bus. All of us will wear the school clothing and take water and lunch by ourselves. Everyone must hand in 30 yuan for the ticket. After entering it, we can visit every place freely and take photos. I think it will be very interesting.

We will get back at 6∶00 . by bus. Don’t be late. That’s all. Thank you.

**英语作文通知100词范文 第十篇**

Notification of Termination of Employment Contract

(员工通知联)

(Notice to employees)

先生/女士：

Mr/Mrs：

因 原因，公司决定从 年 月 日起与你解除劳动合同。贵、我双方于 不再继续履行。请于月日按照公司规定将所有工作交接完毕并办理完离职手续。

特此通知。

Our company decides to conclude a employment contract on \_\_\_\_\_\_\_\_\_\_\_. You and our company signed employment contract on \_\_\_\_\_\_\_\_\_\_\_，and we both will not perform the contract. Please follow the company policy to finish the work transferring and handling resignation procedures on\_\_\_\_\_\_\_\_\_\_\_.

That’s all

通知方(签章)：

Notify party (Signature):

Date:

签收回执

Signed receipts

本人已收执同上列内容的《解除劳动合同通知书》。

I’ve received the Notification of Termination of employment contract as upper content.

被通知方(员工)签名：

Notified party (employee) Signature:

日期：20 年 月 日

Date:

解除劳动合同通知书

Notification of Termination of Employment Contract

(单位存根联)

(Company stub form)

先生/女士：

Mr/Mrs：

因原因，公司决定从年 月日签订的劳动合同，不再继续履行。请于日按照公司规定将所有工作交接完毕并办理完离职手续。

特此通知。

Our company decides to conclude a employment contract on \_\_\_\_\_\_\_\_\_\_\_. You and our company signed employment contract on \_\_\_\_\_\_\_\_\_\_\_，and we both will not perform the contract. Please follow the company policy to finish the work transferring and handling resignation procedures on\_\_\_\_\_\_\_\_\_\_\_.

That’s all.

通知方(签章)：

Notify party (Signature):

日期Date:

**英语作文通知100词范文 第十一篇**

Inorder to make our school life colorful and improve our English skills, we’regoing to hold an English Play Show at 8:00 . this Saturday, April 10th. inthe meeting room, Teaching building, At the English Play Show, we can notonly enjoy other’s plays and speeches, but also sing songs and play games.

What’s more, our foreign teacher Mike will give a talk about how to improveoral English. I hope anyone who comes here will have a great time. If you’dlike to come , please sign your name at the Students’ Union, Room 203, Officebuilding.

**英语作文通知100词范文 第十二篇**

This is to announce that the university will organize a “Teach in the West” program. This program applies to all the undergraduate students on campus. The volunteers will teach at junior middle schools for a year in the west area, and the subjects are Chinese, English, Math, Physics and Chemistry. The specific locations of the middle schools are upon further notice.

Each year, many students from other universities volunteer themselves to work in the

poverty-stricken areas of the west to try to improve the education level there. We should also take the lead in response to the appeal for offering aid to children in poor areas. The children need us. Let us hold out our helping hands to them and do whatever we can to help them.

Your participation will be very much welcomed. Anyone who is willing to apply for the program can contact either the Student Affair Office of the university or the Student Union office at working hours. For further information, please call 87653634 or 87653636.

The Student Union

June 20, 201x

**英语作文通知100词范文 第十三篇**

Attention please, everyone,Our class will go to have a physical examination in People\'s Hospital on Saturday, 10th May. We\'ll meet at the hospital gate at 7:45.. It is not far from our school. It\'s about fifteen minutes\' may either walk there or go there by bicycle.

The examination will begin at 8:00. We are not allowed to eat or drink anything before the examination. Keep quiet there and listen to the doctors and nurses. After the examination you may go home.

**英语作文通知100词范文 第十四篇**

May I have your attention,please?

Hello,everyone!I`m Li Hua who is the chairman of student union in Red Star Senior High School.

As a part of the exchange program,a volunteer activity of our school will be held on this Friday,time is in the Red Star Primary School at 2 o`clock afternoon.

On that day,we will meet at the school gate at 1 o`clock afternoon,then we are going to take a bus to Red Star Primary School.

About the content of volunteer activity,please not only introduce American culture in detail,but also teach the younger students English songs and show your talents in front of them.

What`s more,this volunteer activity will be your best momery in our school and will help you to get to know China better and encourage you to develop yourself in an all-round way.

In the end,please show up an hour before hand to the starting location.

That`s all,thank you.

**英语作文通知100词范文 第十五篇**

Attention please：

In order to keep our library in good order, we make some rules of borrowing books. Everyone in our school must obey them.

(1) The library opens from 3：00~5：00 .

(2) Everyone must use his own card to borrow books.

(3) Everyone can only borrow one book from the library once.

(4) Every book may be kept for a month. If you want to keep it longer, you must

renew it .

(5) If someone loses the books, he must pay for them.

(6) Some important books are not allowed to be taken out of the library. We hope

all of the classmates keep the rules strictly and we also hope that our library

will take on a new look very soon.

**英语作文通知100词范文 第十六篇**

口头通知常见写作模板

开场白部分： Ladies and gentlemen, May I have your attention, please? I have an announcement to make.

正文部分： All the teachers and students are required to attend it. Please take your notebooks and make notes. Please listen carefully and we’ll have a discussion in groups. Please come on time and don’t be late.

结束语部分： Please come and join in it. Everybody is welcome to attend it. I hope you’ll have a nice time here. That’s all. Thank you.

今天就和大家就分享到这，祝各位愉快！

**英语作文通知100词范文 第十七篇**

An English-speaking contest is going to be held for senior students in order to improve the oral English .It will be held in our lecture hall on the first floor in the teaching building at 2 October 7 .Those who would like to take part in it are supposed to sign up at the office of Student Union before September 25 .All the senior students are welcome to join in the contest .The first five winners will be given prizes .Please try your best and get ready in time .

Wish you success !

**英语作文通知100词范文 第十八篇**

Our class will go to the Red Star Farm to help the farmers to pick the apples to morrow morning. We\' ll meet outside the school gate at 6:30 tomorrow morning and will go to the farm by bus. We\' 1! have lunch on the farm. You\' d better put on your old clothes. Please get to school on time tomorrow morning.

The Headmaster\'s Office

**英语作文通知100词范文 第十九篇**

Our principal phoned a message to you, but you were out. She asks me to tell you that a discussion on how to study English will be held in the meeting-room at 3:00 tomorrow afternoon. Two different opinions will mainly be discussed:

1. Learning a large number of words and all the grammatical rules by heart is a good way to study English well.

2. The best method of studying English is to speak English as often as possible and the rules of grammar are not important at all.

Please he there on time and give your opinion at the meeting.

**英语作文通知100词范文 第二十篇**

NOTICEThe sports meeting which is to take place this Friday and Saturday has fo be put off because of the heavy rain these students are required to go to school as permitting,the sports meeting will be held next of the stadiums at school will be delayed by one hour to close for special training and coaching at this do prepare for your of Physical EducationMay 10th,20\_.

**英语作文通知100词范文 第二十一篇**

Boys and girls，May I have your attention ,please ?I have announcement to make .

The Student Union is going to hold a party on Saturday evening ,August 15 .To welcome our friends from the States, the party will be held in the lecture hall of the Main Building .It will begin at 7:00 . There will be music ,dancing ,singing and exchange of gifts .Will everyone please bring along a small gift for this purpose .Remember to wrap it up ,sign your name and write a few words of good wishes .

Don`t forget the time .There is sure to be a lot of fun .Everyone is welcome .

That`s all .Thank you .

**英语作文通知100词范文 第二十二篇**

The sports meeting which was to take place this Saturday has to be put off because of the heavy rairi these days。 All students are required to come to school on Saturday morning as usual，but there will be no class that afternoon。 Weather permitting，the sports meeting will be held next Saturday morning。 Members of the school ping-pong team must come to the Ping-pong Ha]] at 4:30 this Saturday afternoon。 Ping-pong stars from Wuhan will come and give special training and coaching then。

Office of Physical Education

10th April，20xx

由于近日连降大雨，我校原定本周六举行的运动会将作延期。同学们周六早晨照常到校上课，周六下午停课。如果天气允许的话，运动会将在下周六早晨举行。学校乒乓球队的队员们请本周六下午4：30到乒乓球大厅受训。武汉的乒乓球健将们将为你们做专门指导。

校体育办公室

**英语作文通知100词范文 第二十三篇**

NoticeAttention please, everyone, Our class will go to have a physical examination in People\'s Hospital on Saturday, 10th May. We\'ll meet at the hospital gate at 7:45.. It is not far from our school. It\'s about fifteen minutes\' may either walk there or go there by bicycle. The examination will begin at 8:00.

We are not allowed to eat or drink anything before the examination. Keep quiet there and listen to the doctors and nurses. After the examination you may go home.

**英语作文通知100词范文 第二十四篇**

Dear parents

You recently had good?I miss you,leaving you already have more than two months,I am in the school all teachers and classmates are very friendly to often help me with my I am learning grades have improved a lot,I have made a great I\'m much more outgoing than before,during the school day let me feel the life is becoming more and more interested school life now become very also actively participate in school club activities.

I made many friends,learn a lot and Dad,I live well now,don\'t read,you should also pay attention to your body,take good care of yourself,now the cold weather,pay attention to keep warm,wear more clothes,hope you everything goes well.

Best wishes to you.

Love you.

**英语作文通知100词范文 第二十五篇**

The Conference Notice

Gansu Provincial Education Department and British Government Department for International Development (DFID) are co-organizing an International Conference on “International Conference on School Development Planning”.

The theme of the conference is “School Development Planning” and central topic is “School Development Planning (SDP) experience in China and worldwide” Teilnehmer: \_s from all colleges and universities in China，faculty and staff in institutions

Conference date/time: Sept 24, Friday, 20xx, 9:00 . -5:00 .

Conference place: Academic Conference Center，Lanzhou University

Registration and meeting schedule:

Contact name: Ms. Hilary Wang

E-mail:

Telephone: (0931)8476-6960.

会议通知(announcing a Meeting)常用句子：

staff meeting has been scheduled for Monday, June 5th at 2pm.员工大会安排在6月5日星期一下午两点召开。

is mandatory for all accounting staff.财务部的所有职员都必须参加。

is encouraged for all employees.鼓励所有的员工都参加。

refer to the attached meeting agenda for more details.关于详情请看附件中的议程。

you are unable to attend, please clear your absence with Human Resources.如果您无法参加，请对人力资源部说明原因。

all-hands meeting will be held Friday.全体大会在周五B开。

meeting will be held in room 203.会议将在203室举行。

refreshments will be served.届时将提供甜点饮料。

**英语作文通知100词范文 第二十六篇**

To better sum up the semester\'s work, strengthenexchanges between Student Union of every department, our school decided to holdthe first semester of the work summarization convention, notice asfollows:

It will be held at 3:00 . on January th, , in the meetingroom in office building.

All members of student union are required toattend the meeting.

Please attend the meeting with pen and notebook and beassured on time.

**英语作文通知100词范文 第二十七篇**

The sports meeting which was to take place this Saturday has to be put off because of the heavy rairi these days. All students are required to come to school on Saturday morning as usual，but there will be no class that afternoon. Weather permitting，the sports meeting will be held next Saturday morning.

Members of the school ping-pong team must come to the Ping-pong Ha]] at 4:30 this Saturday afternoon. Ping-pong stars from Wuhan will come and give special training and coaching then.

**英语作文通知100词范文 第二十八篇**

假设你们将于5月10日去体检。请根据下列内容和提示，写一篇口头通知，词数80左右。体检地点：人民医院，离我们学校不远，步行大约15分钟的路程。

2.体检日期：5月10日上午8点，星期六。

注意：7：45在医院门口集合，可以骑车或步行前往。

2.体检前空腹。

3.在医院保持安静，听从医生和护士的安排。

Notice

Attention：

Our class will go to have a physical examination in People‘s Hospital on Saturday, 10th May. We‘ll meet at the  gate of the hospitalat 7:45 is not far from our school. It‘s about fifteen minutes‘by can go there  for walk or by bicycle.

The examination will begin at 8:00. We are not allowed to eat or drink anything before the examination. Keep quiet there and listen to the doctors and nurses. After the examination you can go home.

[高考英语通知类作文]

**英语作文通知100词范文 第二十九篇**

We are going to visit the Science Museum tomorrow. We will meet at the school gate at eight in the morning and we will go there on foot. Take your pens and notebooks with you. We should listen and watch carefully and write down something interesting when you visit the museum. Please dont make any noise in the museum and dont take any pictures. Youll have to hand in a report about the visit next Monday.

**英语作文通知100词范文 第三十篇**

NOTICE

We\'re going to have interesting activities in the school library at 8:00 on November 20, . By then,some of us will read poems and some will tell stories. You can also hear wonderful singing and watch beautiful dancing there. We hope all the senior students can come and join in the activities. All the headmasters will be invited to our activities as representatives of teachers. Please get one performance ready because some of you will probably be asked to give us one .

Students of Class3,Senior2.

November 11,20\_.

**英语作文通知100词范文 第三十一篇**

The sports meeting which is to take place this Friday and Saturday has fo be put off because of the heavy rain these students are required to go to school as usual.

Weather permitting,the sports meeting will be held next of the stadiums at school will be delayed by one hour to close for special training and coaching at this do prepare for your competitions.

**英语作文通知100词范文 第三十二篇**

高考通知英语作文

NOTICE

In order to improve the students’spoken Chinese and encourage them to read more Chinese classics，a Chinese Classics Reciting contest among the students will be held in the school lecture hall from 3 pm to 5 pm on 30th is organized by the Student who want to take part in the contest，please sign up in the Student Union office before May 20th。The contesters should recite Chinese classics inpidually or in a first 10 winners will be given prizes。 Everyone is welcome to participate init.

The Student Union

May10， 20××

**英语作文通知100词范文 第三十三篇**

NOTICE

Our class will go to the Red Star Farm to help the farmers to pick the apples to morrow morning. We\' ll meet outside the school gate at 6:30 tomorrow morning and will go to the farm by bus. We\' 1! have lunch on the farm. You\' d better put on your old clothes. Please get to school on time tomorrow morning.

The Headmaster\'s Office

范文二点评

这是关于明天去农场劳动的书面通知，所以大部分句子用一般将来时。这份通知从行文上看，通知的三大部分一应俱全。如标题部分是NOTICE;正丈部分中的活动内容是“go to the Red Sta，Farm，help the farmers to pick the apples”;参加的方式和要求是“meet outside the school gate at 6:30 tomorrow morning，go to the farm by bus，have lunch on the farm，put on your old clothes”等;参加这项活动的对象是“our class”，该活动的时间是“March 12th”;发通知的单位名称是“the headmaster\'s office”;通知的时间是“March 11th”。

怎样写英语通知

通知一般用于上级对下级组织对成员布置工作传达事情及召集会议等。通知就其形式而言，可分为书面通知和口头通知两种形式.对通知的考查侧重于对通知格式及通知正文时态的应用等方面。写好一份通知，需要掌握下面三点：

一、通知的形式

通知有多种分类。从形式上可分为书面通知(written notice)和口头通知(an nouncement)。书面通知强调语句简练，用词贴切，用语书面化;而口头通知比较灵活简练，用词表达可随便些，较为口语化。

二、通知的结构

通知一般由标题、正文和结尾三部分组成。标题部分包括常用标题语和发出通知的单位名称;正文包括事情、通知对象、要求、时间(有时还包括地点)等;结尾部分主要包括发通知的具体日期。英文通知的格式一般是将NOTICE(每个字母都大写)写在通知正文上面一行的正中间。发出通知的单位名称可以写在NOTICE上面，也可以写在通知正文的右下角;发通知的日期一般写在通知正文的左下角。书面通知的格式如图所示：

三、通知的书写

1.发出通知的单位和对象在一般情况下用第三人称，如要求同学们按时到会，不说“We must to…”或“You should…”，而应写成：All the students are requested to be there on time.

2.在语言上，口头通知的句型应该做到口语化，多用简单句和祈使句，语言上尽可能用精炼的文字表达明确的信息。通知中提及的事情都是计划要做的，时态多用将来时，语态多用被动式。

在句式上，常以“Boys and girls/Ladies and gentlemen”等作为称呼语。开头常用句式是“May I have your attention，please?/Attention，please./I\'ve got some- thing important to say./I\'m very glad to tell you that.../Please be quiet,everyone! I have something to say./I have some good news for you!/There will be a talk tomor row./The sports meeting will be held.../It has been decided that we\'ll pay a visit to…”，在通知结尾处常用句式“Please be there on time”并以“That\'s all. Thank you”作为客套结束语。

3.书面通知常以布告形式张贴或写在布告牌、黑板上，把事情通知到有关人员等。为醒目起见，标题地每个字母可以用大写(如NOTICE)。一开头需要交代说明何事(what)、何地(where)、何时(when)、何人(who)。

4.在句式写法上必须注意以下几点：①尽可能用精炼地文字表达明确地信息，多用简单句或短句、单句，以避免繁杂;②通知往往着重对活动内容、对象进行说明，多用被动语态，如“The class meeting will be held…”(班会将举行……)等等;③通知是要求下级成员该做什么或注意什么，多用祈使句;④通知中所告地事情大部分是未进行地，故多用将来时态。

简而言之，一份好地书面通知应具备以下三点：

1.四多一少。四多：被动语态多，将来时态多，简单句多，祈使句多。一少：修饰性词语少。

2.通知的开头要交代清楚活动的内容、对象、时间和地点。我们称之为四

“W”。即：what，who，when，where.

3.层次清晰。一个层次表达一件事，切忌在一个句子中表达多件事情。

**英语作文通知100词范文 第三十四篇**

There will be a talk on the education of high school in America from 2：00 to 4：30 . on September 25th in Room 105. The talk will be given by Professor Li Ming Guo, who has just been back from a visit to America. All students in Senior Two are to attend it. Please be on time and bring your pens and notebooks. Students from other grades are welcome. Thank you.

**英语作文通知100词范文 第三十五篇**

The students of senior one will visit the Beijing Zoo on Saturday April 12th. The zoo has the history of more than 100 years. It is one of the biggest zoo in the world. There we can see all kinds of animals, such as pandas, elephants, lions, tigers, Milu deer and so on. In the morning, we will be free to visit different areas of the zoo and then have lunch on the small island. In the afternoon, the zoo keeper will give us a talk on how to protect wild animals.

Pls take your lunch and drinks with you, wear strong shoes because we will do a lot of walking. We will meet at school gate at 7:00 on Saturday morning. The buses will start at 7:10 on time, pls don\'t be late.

**英语作文通知100词范文 第三十六篇**

Dear classmates,

I’ve something to tell you. The school League Committee has decided to organize a volunteer activity for the League members this weekend---to do general cleaning at the railway station . All the League members are required to gather at the school gate at 7:30 am on Sunday. We are to start for the station at 8:00 am . Please don’t forget to bring along with you cleaning tools.

Notice

A student concert will be held at 2:30 this Friday afternoon in Rose Music Hall. Those who want to take part in it please remember that it is not allowed to have drinks as well as food there. Besides, what we should keep in mind is that we should not take photos or make noises during the performance, which will surely have a bad effect on it. Finally, all the students can go home after enjoying the wonderful performance. Wish you have a good time there!

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