# 英语作文各体裁范文模板共55篇

来源：网络 作者：蓝色心情 更新时间：2025-07-27

*英语作文各体裁范文模板 第一篇假如你是李华，昨天在商场购买了一台电风扇，回家后发现它不能运转。你回到店里与营业员交涉时，该营业员对你的态度恶劣，对你提出的问题不予受理。请你为此向经理写一封投诉信。Dear Manager, I feel s...*

**英语作文各体裁范文模板 第一篇**

假如你是李华，昨天在商场购买了一台电风扇，回家后发现它不能运转。你回到店里与营业员交涉时，该营业员对你的态度恶劣，对你提出的问题不予受理。请你为此向经理写一封投诉信。

Dear Manager,

I feel sorry to trouble you but I am afraid that I have to make a complaint.

Yesterday I bought an electric fan in your shop, but when I got home and turned it on, it didn\'t work. So I took it back and talked to the assistant about the problem. To my surprise, instead of helping me solve the problem, the man, in a rude manner, refused to examine it.

Generally, your shop is well-known for good service and that is why I bought the electric fan in your shop. I was really upset to find that such a thing should have occurred in your shop.

I am waiting for a reasonable explanation and expecting an early reply.

Sincerely yours,

Li Hua

**英语作文各体裁范文模板 第二篇**

Directions: For this part, you are allowed 30 minutes to write an essay. You should start your essay with a brief description of the picture and then express your views on the importance of teamwork. You should write at least 120 words but no more than 180 words. Write your essay on Answer Sheet 1.

As is vividly depicted in the picture, two disabled men are running fast through teamwork although each of them has only one leg. Obviously, it is teamwork that makes it possible for them to go anywhere they want to.

Simple as it is, what the picture conveys to us is thought-provoking. With the development of economy and society, competition is increasingly fierce. It is impossible for anyone to finish a work all by himself. Hence, people in mounting numbers put great emphasis on teamwork. In fact, it has been universally acknowledged that the ability of teamwork is the most essential qualification that anyone who wants to achieve success should possess.

Accordingly, it is imperative for us to take some measures to enhance the sense of teamwork in our society. We should bear in mind that teamwork is of great significance to both our society and ourselves. Everyone should have the ability

of teamwork. Only in this way can we achieve success and only in this way can our society become more harmonious to live in.

**英语作文各体裁范文模板 第三篇**

Once a Chinese emperor had a nightingale That kept him very happy day and night. The nightingale sang beautiful songs that kept the emperor in good health and spirit. One day someone gave the emperor mechanical bird as a present. The emperor would wind the key and the bird would sing his song. This new toy thrilled the emperor so much that he forgot his nightingale. The nightingale left the palace. One day the mechanical bird broke down. The emperor’s health declined because his life had no songs to Cheer him. Finally the nightingale returned, and The emperor recovered his health and spirit.

**英语作文各体裁范文模板 第四篇**

Directions:

After being involved in an accident, you were looked after by Mr. Guo Jing. Write an email to express your thanks.

Dear Mr. Guo,

Exactly one month ago, I was hit by a car while I was riding my bicycle along the third ring road in Beijing.

Although I don’t remember what happened due to head injuries that occurred that day, I am told that you came to my assistance, called an ambulance, and went along to the hospital with me to make sure that I was OK. In addition to the memory loss of the day, I also had a broken rib, a broken leg, and a few broken teeth.

Thanks to your kindness and bravery, the doctors were able to treat my injuries and are hopeful that I will recover fully in no time. Without your help, I may not be here today. I would like to extend my heartfelt gratitude.

Yours truly,

Li Ming

**英语作文各体裁范文模板 第五篇**

1. 自我介绍（包括英语能力）；

2. 参加意图（介绍中国、了解其他国家）；

3. 希望获准。

Dear Sir or Madam

The other day I happened to read your advertisement on the Internet, saying that you are holding a summer camp aimed at students from around the world, and I\'m interested to participate in it.

I\'m Li Hua, a middle school student in China. As a teenager, I\'m interested in making friends with kids of my age from around the world. Your camp will provide a good chance for me to know a lot about other countries and tell them something about China. What\'s more, I can improve my English, communicating with people from other countries.

I do hope that I can be lucky enough to be admitted to your camp.

Looking forward to your reply.

Regards,

Li Hua

**英语作文各体裁范文模板 第六篇**

假设你是李华，你的美国笔友 Peter 表示希望来中国教书。你校现在需招聘外教，请给他写封信，告知招聘信息。内容主要包括：

1. 教授课程：英语口语、英语写作、今日美国、今日英国等；

2. 授课对象：高中生（至少三年英语基础）；

3. 工作量：每周 12 学时，任选三门课，担任学生英语俱乐部或英语校报顾问 (advisor)。

Dear Peter,

I remember you told me you were interested teaching in china. Now, here is some good news that I hope will appeal to you.

You see, our school is looking for a native speaker of English to teach some courses to the senior high school students, who have at least three years of English learning experiences. The courses include speaking, writing, Britain Today and America Today, from which you are expected to choose three to teach. Once you are employed, you are expected to work 12 hours a week. Besides teaching you also have to work as an advisor to our Students\' English Club or our school\'s English newspaper.

If you are interested in the job information, please reply to me as soon as possible. Meanwhile, I\'m always ready to help you with questions you might come up with.

Yours,

Li Hua

**英语作文各体裁范文模板 第七篇**

Once again, I am sorry for any inconvenience caused.

我对于所造成的任何不便再次道歉。

Please allow me to say sorry again.

请允许我再一次说抱歉。

Hope you can accept my apologies and understand my situation.

希望你们能够接受我的道歉，理解我的处境。

I sincerely hope that you will be able to think in my position and accept my apologies.

我真诚的希望你能够站在我的位置想一想，并且接受我的道歉。

I want to let you know how regretful I am feeling now.

我想让你知道我现在感觉多么的遗憾。

I am sorry that I can’t… but trust that you will be able to understand.

很抱歉我不能......，但我相信，你会理解的。​​​​

**英语作文各体裁范文模板 第八篇**

spring Rain

spring \'sgetting warmer and is dry, trees, fields and even the air. Just then, it rains. lt\'s as soft as silk. lt

washes the dirty of the earth and waters the plants and the fields. lt also waters people\'s hears. Farmers stand in the spring rain and smile.

Spring rain is as dear as oil They seem to see the harvest time inautumn. Spring rain brings water to the air. It also brings hope to people.

**英语作文各体裁范文模板 第九篇**

Directions: For this part, you are allowed 30 minutes to write a composition on the topic Extravagant Spending on College Campus. You should write at least 120 words, and base your composition on the outline below:

Extravagant Spending on College Campus

According to a survey, in recent years the monthly expenditure of a college student has been on the sharp rise. Many college students have no concept of thrift in their mind. They take it for granted that they spend money from their parents before they enter into the society. This extravagant spending is

primarily caused by the following factors.

First of all, nowadays most of the students are the only children of their families. They are the apple in their family’s eyes and naturally get more care and pocket money. In addition, with the improvement of living standards, parents can afford higher expenditure of their children. Moreover , some students like to pursue fashion and trends, which tend to need more money. Finally, campus love is also a possible factor causing extravagant spending.

From my point of view, a college student, as a pure consumer, should learn to be thrifty. We should limit our expenditure on daily necessities but not buy whatever we want regardless of their prices. The habit of thrift can help us form right values and is favorable to our future development.

**英语作文各体裁范文模板 第十篇**

1. There will be a party/speech/contest held by the English Department in the hall of the library on Saturday evening.

周六晚上，在图书馆大厅，英语系将会举行一场聚会/演讲/比赛。

2. In order to welcome our friends from the United States, the Student Union will organize a party in the school hall on Saturday evening, August 15.

为了欢迎我们来自美国的朋友，学生会将会在8月15号星期六晚上组织一场聚会。

3. Our school has decided to hold an activity to climb Xiangshan Hill this Sunday.

我们学校决定这周六组织去爬香山。

4. It will begin at 5 pm and last about two hours.

它将在下午5点开始，持续大约2个小时。

5. The school will arrange several buses to take us there.

学校会安排几辆公交车带我们去那里。

6. There will colourful activities then, such as singing, dancing, exchanging gifts with one another and so on.

到时会有丰富多彩的活动，比如唱歌、跳舞、互换礼物等等。

7. All the teachers and students are required to attend it. Please take your notebooks and make notes. Please listen carefully and we’ll have a discussion in groups.

所有的老师和学生都被要求参加。请带上笔记本做笔记。请认真聆听，之后我们会有分组讨论。

**英语作文各体裁范文模板 第十一篇**

Directions: The Students’ Union of you r department is planning a Chinese Speaking Contest. Write an announcement which covers the following information

You should write about 120 words. Do not sign your own name at the end of the letter . Use Department of Chinese Language and Literature at the end of the announcement.

Chinese Speaking Contest

February 3, 20\_

To improve students’ ability to speak Chinese and enrich after-class activities, the Students’ Union of Department of Chinese Language and Literatur e is organizing a school-wide Chinese speaking contest to be held on Saturday next week (10 February) at the Students’ Auditorium. Those who are interested in taking part in it may sign up with the monitor of their classes before Tuesday next week. Five professors will be invited to be judges. The first six winners will be given awards. Everybody is welcome to be present at the contest. The Students’ Union

Department of Chinese Language and Literature

**英语作文各体裁范文模板 第十二篇**

1. In the first place, the food is too salty and the water isn\'t served in time. In addition, the music you broadcast is too noisy. Under these circumstances, I find it hard to sit here having dinner quietly.

首先，食物太咸，水没有及时端上来。而且，你们播放的音乐太吵了。在这样的环境下，我很难安静的坐在这里吃饭。

2. While I was on holiday in Hong Kong about a week ago, I bought a green shirt for 300 HK dollars in your shop, but there seems to be something wrong with it. When it\'s washed, it fades in colour. Now I can\'t wear it.

大概一周前我在香港度假的时候，我在你们店里花300港元买了一件绿色衬衫，但是看上去似乎有一些状况。当被洗的时候，它会掉色。现在，我不能穿了。

3. It arrived on time the day before yesterday. But when I checked it, I found a hole in the middle. I was astonished because the hole was obvious and I didn\'t think you should neglect this deficiency（缺陷）.

它是前天按时到的。但是当我检查时，我发现中间有个洞。我很震惊，因为这个洞和明显，我认为你们不应该忽略这个缺陷。

4. I have dialed your service number for several times but it was always busy.

我多次拨打你们的服务电话，但它总是占线。

5. Now this problem keeps worrying me.

现在这个问题一直在困扰我。

6. To improve the situation, you can take the following measures.

为了改善状况，你们可以采取下面的措施。

7. Can you change a new one for me as soon as possible?

你们可以尽快给我换件新的吗？

8. I insist you change a new one for me or give me a refund（退款）.

我坚持你们给我换件新的或者给我退款。

9. How shall I send this scarf back to you?

我怎么把这条围巾寄还给你？

**英语作文各体裁范文模板 第十三篇**

As is shown in the picture above, n surmise that .

Obviously from

we ca

It goes without saying that the primary purpose of the picture lies in eulogiz ing the practice of . As a matter of fact, it is not rare to find in our . Additionally, we

everyday life deeds of similar nature. For instance, can also hear many stories about es of .

. Not to mention those moving cas

All in all, I firmly believe that a harmonious society is based on a . By , people not only harvest , but also gain tha

t can never be purchased via money.

**英语作文各体裁范文模板 第十四篇**

The chart gives us an overall picture of the 图表主题。

The first thing we notice is that 图表最大特点 。

This means that as （进一步说明）。

We can see from the statistics given that 图表细节一 。

The figures also tell us that图表细节二 。

In the column， we can see that accounts for （进一步描述）。

Judging from these figures， we can draw the conclusion that （结论）。

The reason for this， as far as I am concerned is that （给出原因）。

It is high time that we （发出倡议）

学习重要的是心态和方法，正视学习里面的问题，用好的方法解决肯定水到渠成！我一直坚信没有学不好的学生，只有不会学的学生！

让孩子没有难学的语文

优度一百，十年只做一件事

我们的微信公众号是UD1319

来自： xfshok > 《高考》

0条评论

发表

请遵守用户 评论公约

[高考英语作文万能模板]英语书面表达

**英语作文各体裁范文模板 第十五篇**

Directions: For this part, you are allowed 30 minutes to write an essay. You should start your essay with a brief description of the picture and then express your views on the importance of love. You should write at least 120 words but no more than 180 words. Write your essay on Answer Sheet 1.

The picture below illustrates the real meaning of love, by stressing the fact that love is emotional strength, which can support us no matter how dark the world around us becomes. As a matter of fact, throughout history people of many different cultures have regarded love as the most sublime of human emotions. As an illustration of the power of love, we should remember how the Chinese people of all nationalities respond to the call to help the victims of the deadly earthquake in Sichuan Province in 20\_. Although their incomes are still low by international standards, people all over the country do not hesitate to donate whatever they can ——be it money or goods ——to help their needy fellow citizens. Furthermore, they do this with no thought of gain for themselves. It is my view that the best way to show love is to help people who are more unfortunate than we are. Only by doing so can we help to make the world a better place.

**英语作文各体裁范文模板 第十六篇**

Good afternoon, everyone,

The national student sports program, waged by the Ministry of Education and aimed at improving students health, was held from 10： April 29，20xx in many primary and middle schools all over China. Almost 11 million students in Jiangsu province participated in this program.

The Ministry of Education advocates that we do exercises for one hour a day and can work healthily for 50 years. Our whole life will be very enjoyable.

In my opinion, we senior high school students should do exercises for one hour a day even though our spare time is limited. Health is a basic condition for our study. If we did not do exercises, we wouldn’t be able to get good study records. So every one of you, join the program now!

Thank you!

**英语作文各体裁范文模板 第十七篇**

内容主要包括：

1. 自我介绍（包括英语能力）；

2. 参加意图（介绍中国、了解其他国家）；

3. 希望获准。

Dear Sir or Madam

The other day I happened to read your advertisement on the Internet, saying that you are holding a summer camp aimed at students from around the world, and I\'m interested to participate in it.

I\'m Li Hua, a middle school student in China. As a teenager, I\'m interested in making friends with kids of my age from around the world. Your camp will provide a good chance for me to know a lot about other countries and tell them something about China. What\'s more, I can improve my English, communicating with people from other countries.

I do hope that I can be lucky enough to be admitted to your camp.

Looking forward to your reply.

Regards,

Li Hua

**英语作文各体裁范文模板 第十八篇**

Directions: For this part, you are allowed 30 minutes to write an essay. You should start your essay with a brief description of the picture and then express your views on the importance of making constant efforts. You should write at least 120 words but no more than 180 words. Write your essay on Answer Sheet 1.

In recent years, Microblog and WeChat have become a kind of fashion and

various people, no matter the young or the old, the famous or the ordinary, are in favor of joining in creating their own Microblogs or WeChat and visiting others.

In my opinion, this is the result of social development. To start with, as a convenient means of conveying information, Microblog and WeChat combine the characteristics of web pages and that of forums to enable more people to participate in problem discussion and debate. Besides, they provide modern people a platform, where friends can talk about, exchange, express the emotions and relieve stress.

Although there are a great many benefits of using Microblog and WeChat, their disadvantages should be taken into consideration. After all, using them take up time; if not handled properly, it would delay the routine work and study. Moreover , as regards communication between friends, the manner of expressing views should be polite, avoiding disputes and quarrels.

**英语作文各体裁范文模板 第十九篇**

Generation gap between parents and children

Nowadays，there are more and more misunderstanding between parents and children which is so- called generation gap . It is estimated that.

Why have there been so much misunderstanding between parents and children? Maybe the reasons can be listed as follows . The first one is that ( the two generations，having grown up at different times，have different likes and dislikes，thus the disagreement often rises between them) . Besides(due to having little in common to talk about，they are not willing to sit face to face ) . The third reason is (with the pace of modern life becoming faster and faster，both of them are so busy with their work or study that they don’t spare enough time to exchange ideas ).To sum up，the main cause of XX is due to .

It is high time that something were done upon it. For one thing (children should respect their parents ).On the other hand，( parents also should show solicitue for their children). All these measures will certainly bridge the generation gap .

**英语作文各体裁范文模板 第二十篇**

I am writing this letter to express my regret…

我写这封信是想表达我的遗憾......

I am writing to apologize for…

我写信是为......道歉。

I would like to give you my apology for…

我想为......向你道歉。

I am very sorry to say that…

我很抱歉......

I must apologize about (not) doing sth…

对于做了/没做......，我必须道歉。

Please accept my sincere apology for…

请接受我对于......的真诚道歉。

I am writing to say sorry for…

我写信是想对......说抱歉。

I am terribly sorry, but…

我很抱歉，但是......

**英语作文各体裁范文模板 第二十一篇**

1. I think I\'m qualified for the position.

我认为对于这个职位我是有资格的。

2. In the first place, I have strong written and spoken communication skills.

首先，我有很好的写作和交流技巧。

3. What\'s more, I am well acquainted with the western culture.（be acquainted with 熟悉）

而且，我非常熟悉西方文化。

4. Last but not the least, I have good personality, and I am independent in life.

最后但也是很重要的一点是，我有很好的性格，并且在生活中很独立。

5. I think it\'s of great use to me. For one thing, I can gain some experience for my future job; for another, I can make more friends.

我认为它对我是有好处的。一则，我能够为未来的工作获得经验；二则，我可以交到更多的朋友。

6. I am sure I can do my best in the job.

我保证在工作中会尽最大努力。

7. That\'s why I am applying for the position.

那就是我申请这个职位的原因。

8. I hope I can join you.

我希望我能够加入你们。

**英语作文各体裁范文模板 第二十二篇**

Recently, we often hear complaints about dishonesty. What amazes us most is that a lot of students cheat in exams. And people seem to get accustomed to many dishonest behaviors. We can see that there are dishonest practices in all walks of life.

Nowadays, . For one thing,For another,It is obvious that

**英语作文各体裁范文模板 第二十三篇**

假定你是李华，计划暑假期间去英国学习英语，为期六周。下面的广告引起了你的注意，请给该校写封信，询

问有关情况。

ENJOY A RELAXING STUDY BREAK

IN BEAUTIFUL LANCASTER

LANGUAGE CENTRE AND COLLEGE OF ARTS

UNIVERSITY OF LANCASTER

Languages \* English \* French \* Spanish

Arts \* Politics \* Sociology \* History

3wk, 6wk and 12wk courses

Reasonable fees

Accommodation service

Dear Sir / Madam,

I am a student in China and I plan to go to Britain to attend a summer school during the vacation. I\'ve seen your ad, and I\'d like to know something more about your six-week English courses.

First, when will the course start and how many Class hours are there

per week? Besides, I wish there would not be too many students in a class. I\'d also like to know how much I have to pay for the course and whether accommodation is included.

Would there be host family or university dormitory?

I am looking forward to your early reply.

Yours faithfully,

Li Hua

**英语作文各体裁范文模板 第二十四篇**

假设你是李华，加拿大一所学校将于今年暑假组织学生来你校访问。其间， Andy smith 将借住你家。请你代表全家写信给 Andy ，欢迎他的到来，并告知有关事宜。信的要点如下：

※上午：学校活动

※下午：游览市区

※晚上：看电视，玩游戏，聊天

参考词汇：安排 arrange

Dear Andy,

I am glad to learn that you are coming to China and will stay at my home. My parents and I are very pleased to have you with us. Now let me tell you what we have arranged for you.

I know the school will organize a lot of things for you to do in the morning, but in the afternoon show you around and take you to some places of interest. We\'ll mostly stay at home in the evening watching TV, playing games, and meeting people.

I\'m sure we\'ll have a wonderful time and enjoy each other\'s company. l\'m looking forward very much to meeting you soon.

Yours,

Li Hua

**英语作文各体裁范文模板 第二十五篇**

假如你是育才中学学生会主席李华，针对目前一些地方血库纷纷告急的情况，请参照以下提示，用英文写一份倡议书，提倡无偿献血 (donate blood for free)

要点提示：

1. 社会上对献血的错误认识；

2. 指出献血的意义；

3. 开展相关活动。

Boys and girls,

Recently some blood banks across the country are reported to be in short supply of blood.

Some people hold the wrong idea that donating blood does harm to the donor\'s health. But the truth is that when a small amount of blood is taken out, the body will make a quick adjustment to work normally.

As we know, donating blood is of great importance. Blood is important to patients, without which many can\'t survive. Among young people like us, donating blood is a social responsibility.

We senior high school students, who have a better understanding of medical knowledge, should set a good example for other people. From now on, our school will hold a series of activities to explain the benefits of donating blood.

Donate now and save a life!

The Students\' Union

**英语作文各体裁范文模板 第二十六篇**

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Would there be host family or university dormitory?

I am looking forward to your early reply.

Yours faithfully,

Li Hua

**英语作文各体裁范文模板 第二十七篇**

假定你是李华，你所喜爱的 Global Mirror 周报正值创刊五周年之际征集读者意见。请你依据以下内容给主编写封信，内容主要包括：

1. 说明你是该报的忠实读者；

2. 赞赏该报优点

1) 兼顾国内外新闻

2) 介绍名人成功故事；

3. 提出建议：刊登指导英语学习的文章。

Dear Editor-in-Chief,

Congratulations on the 5th anniversary of Global Mirror！

I’m a regular reader of your newspaper. I like it very much mainly for the following two reasons. First, it covers both national and international news so that, by simply turning the pages, I can learn all important things that have happened during the week. Equally attractive are the success stories of world-famous people, which help me understand how a person can work hard to make the world a better place.

As a young student, I suggest that Global Mirror carry articles to guide us in our English learning, and I hope that it will become even more popular.

Sincerely yours,

Li Hua

**英语作文各体裁范文模板 第二十八篇**

It goes without saying that this picture aims at revealing a current problem; ……. In this drawing,Even ……..

It seems to me that the artist is sending a message about the importance of ……. Though the drawing is a little exaggerating,it is not rare for us to find in ……. If we let this situation of continues,it not only harms ……,but also prevents …….

Accordingly,we urgently call for ……. Though the government has already taken pains to implement regulations,it still failz to ……. In my opinion,this problem should be urgently solved so as to protect benefits. I expect the government will put forward more effective propositions as soon as possible.

**英语作文各体裁范文模板 第二十九篇**

假定你是李华，你所喜爱的 Global Mirror 周报正值创刊五周年之际征集读者

意见。请你依据以下内容给主编写封信，内容主要包括：

1. 说明你是该报的忠实读者；

2. 赞赏该报优点

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**英语作文各体裁范文模板 第三十篇**

一家英语报社向中学生征文，主题是“十年后的我”，请根据下列要点和你的想象完成短文。

1. 家庭：

2. 工作；

3. 业余生活。

I often imagine what my life will be like in the future. I would like to give a general picture of my future life in ten years.

First of all, I will have a warm family where family members will love each other and care about each other. As for me, since being a teacher is my dream, I\'m sure that this dream will come true then. I wish to teach foreign students traditional Chinese culture in a college at that time and I will certainly introduce China to the world. Time permitting，I expect to have more spare time to spend with my friends so that we can have a better relationship.

Such will be my future life, the one I have been dreaming of.

**英语作文各体裁范文模板 第三十一篇**

As is shown in the chart, the average hours a student spends using computers has grown up tremendously. For one thing, from 1990 to 1995, the average hours that students spent on computers in every week only doubled. For another, in 20xx, college students averagely spent 20 hours per week on computers, which is five times as large as that of 1995. It is obvious that college students become more and more crazy about computers.

**英语作文各体裁范文模板 第三十二篇**

Have you seen pollution in your life? I often see people pollute the environment, they pour waste water into rivers, throw rubbish, and some people cut down a lot of trees, they have no awareness of protecting the environment. When environmental pollution is serious, human beings also face great danger. I suggest you do more things you can to protect our homes, such as planting trees, picking up litter, and going out for bicycles. Protecting the environment is everyone\'s responsibility!

**英语作文各体裁范文模板 第三十三篇**

假定你是李华。请你给笔友 Peter 写封信，告诉他你叔叔李明将去他所在城市开会，带去他想要的那幅中国画，同时询问他是否可以接机。信中还需说明：

李明：高个子，戴眼镜

航班号：CA985

到达：8月6日上午11：30

Dear Peter,

How are you doing？I\'m writing to tell you that my uncle LiMing is going to have a meeting in your city. Do you remember the Chinese painting I promised you last year? My uncle will bring it to you soon. I hope you will like it.

I wonder if you could do me a favor. This is the first time that my uncle visits the US, so I hope you can meet him at the airport. He arrives at 11 ：30 on August 6th and his flight number is CA 985. I would appreciate it if you could take him to his hotel. My uncle is tall. He will be wearing dark glasses and a blue jacket.

Looking forward to your reply.

Yours,

Li Hua

**英语作文各体裁范文模板 第三十四篇**

假设你是某大学的学生李华，你校英语俱乐部将选举新一届副主席，负责规划、组织俱乐部的相关活动，你欲参选，请按以下提示，写一篇竞选演讲稿。

1. 个人的优势介绍（如性格、特长等）：

2. 工作设想：

3. 表达竞选的愿望。

参考词汇：副主席 vice president 竞选 run for

Good afternoon, my dear friends.

My name is Li Hua. Today I am very glad to have the chance to run for the vice president of the English Club. I feel qualified to take the job. Not only have I gained a lot of experience from my job as monitor but I am also good at organizing activities.

Looking in the future, I will try my best to assist the president and serve my fellow students if I am lucky enough to be the vice president. For one thing, I will organize some campus activities, like xxxEnglish Eveningxxx, a platform where students can show their English. For another, I will organize more activities to enhance the interschool communication.

I sincerely hope YO u will give me a chance.

Thank you.

**英语作文各体裁范文模板 第三十五篇**

假如你是新华中学的学生李华，你的美国朋友Tom一周前给你发电子邮件，询问你暑假里的打算，但你因准备期末考试未能及时回复。请根据以下要点给他回封邮件：

1. 未及时回信的原因

2. 你假期的打算（如做兼职、旅行、做志愿者等）。

Dear Tom

I I\'m terribly sorry I couldn\'t reply to your email which you sent me a week ago immediately. I was so occupied with the final exams.

As for the coming summer holiday, I will first do a part time job in a fast-food restaurant. Not only will I earn some money but I will also gain some social experience through it. And then | will go on a trip to Sichuan, where there are a great number of places of interest. Finally, go to Ya\'an to work as a volunteer. There is no doubt that children there are badly in need of help. I hope what I will do will make a great difference to them.

Best wishes.

Yours sincerely,

Li Hua

**英语作文各体裁范文模板 第三十六篇**

假设你是晨光中学高二（ 1 ）班的班长李华，得知美国学生 Chris 作为交换生，下学期将到你班学习。请你根据以下提示，给他写封邮件：

1. 表示欢迎；

2. 介绍与本地生活相关的信息（如天气、饮食）

3. 介绍本班情况。

参考词汇：交换生 exchange student

Dear Chris

I\'m Li Hua, the monitor of Class One Grade Eleven.

I \' m very excited about your coming to our school next term as an exchange student.

Firstly, I\'d like to tell you about the weather in my city, which is often windy and cold in winter. So you should bring your warm clothes. Secondly, would you mind eating noodles? Because people here mainly live on wheat flour. However, don\'t worry about it. You will have no difficulty in finding western food. Thirdly, I want to introduce our class to you. The teachers in our school are not only experienced and knowledgeable, but also patient and understanding. Everyone in my class is active. I hope you will soon become a member of our Class.

l\'m looking forward to your coming.

Yours

Li Hua

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