# 英语简历作文范文(汇总29篇)

来源：网络 作者：落花成痕 更新时间：2025-07-24

*英语简历作文范文1Curriculum VitaePersonal dataName: Wang MeiGender: FemaleDate of Birth: Sugust 26th ,1983Marital Status: Unmarr...*

**英语简历作文范文1**

Curriculum Vitae

Personal data

Name: Wang Mei

Gender: Female

Date of Birth: Sugust 26th ,1983

Marital Status: Unmarried

Home Address: Blk 3 unit 1 Room 1, Children Hospital, An’Xiang North Street, Xicheng District, Beijing

Tel: 010-nnnnnnn(home),

E-mail: applicant@

Working Experiences

July，20\_—

I worked as an Interpreter and at times as a Translator in GuangDong Silk Dying & Printing Factory in Guangdong Province.

Due to my outstanding performance in my area of responsibility, I was further assigned the important task of assisting the organization of the factory in complying with the government policy for the “Ninth Five-Year Plan”- a total reform package initiated by the Chinese Central Government. This entails translation and interpretation for contracts negotiation, equipment investigation, technical training and equipment installation manual.

In , I had the chance to serve as the interpreter for the factory’s technical training group in Italy and Hong Kong. This experience was invaluable as it provided me with very good international exposure.

July,20\_—

I worked as a director in charge of translator and administration in Market Research Co.,Ltd.

In Nov. 20\_, I had the honor to serve as the interpreter for the Chinese Forestry delegation which attended the International Forestry Exposition in Atlanta, America.

March,20\_

I Served as one of the interpreters and receptionists for the International Seminar on Women Study in TianJIng University.

—July,20\_

I worked as a Part-time English teacher in TianJIng University, taking care of the undergraduates intensive and extensive English courses.

Academic Qualification.

—July,20\_, Three-year college course, majoring in Foreign Trade English, South-west Petroleum University

I am currently reading a course in Master degree in English, majoring in English Linguistics, at TianJIng University. I should be graduating in July 20\_.

Language ability

Excellent command of English.

Besides English, I also possess some basic working knowledge of Japanese.

Strength

I am a conscientious worker with sound practical experience in teaching. I am well versed with a lot of computer software especially those related to computer aided teaching program. I am sociable and able to relate to people at all levels.

Extra-Curricular Activities

— Chief of Female branch, the Postgraduate Union in the TianJIng University

—Sep. 20\_ Vice President,the Postgraduate Union in the TianJIng University

Award

20\_-20\_ Merit award in the Student Union

20\_-20\_ Merit award in the Student Union

**英语简历作文范文2**

Name: Wang Li, female, unmarried and healthy, born in Hefei in June, graduated from southwest vocational and Technical College from Hefei middle school, Anhui Province. You have obtained the English application ability level qualification in Dongfang Foreign Trade Co., Ltd., and worked as an electronic engineer in Binhai Electronic Co., Ltd. address: Hefei, Anhui Changjiang, th Tel: E-mail: Wangli @ xinaikang.

中文翻译：

姓名：王莉女未婚健康xx月出生于合肥，安徽省合肥市第六中学毕业于西南职业技术学院，是您在东方外贸有限公司取得英语应用能力等级资格，在滨海电子有限公司任电子工程师，电子相关工作地址：合肥，安徽长江th电话：邮箱：旺利@西纳康。

**英语简历作文范文3**

Resume

Name： Wang Ping

Address： 167 Renmin Road, Changzhou Nationality： Chinese

Date of birth： July 18, 1971 Place of birth： Shanghai, China Health： excellent Education：

1978—1984： Renmin Road Primary School, Changzhou 1984—1987： No. 5 Middle School, Changzhou 1987—1990： No. 1 Middle School, Changzhou

**英语简历作文范文4**

Name: Wang Lifu, male single healthy, born in Hefei City, Anhui Province, studied electronics major in Hefei middle school in June, obtained the English application ability level certificate, graduated from southwest vocational and technical college in July, worked as a technician in Dongfang Foreign Trade Co., Ltd., and worked as an electrical engineer in Binhai Electronic Co., Ltd. in July, he wanted to find a job related to electronics. Address: no Yangtze River, Anhui Province Hefei City Road Tel: Email: wangli@sinacom.

中文翻译：

姓名：王力夫男单健康，安徽省合肥市人，xx月在合肥市第六中学学习电子专业，取得英语应用能力等级证书，年xx月毕业于西南职业技术学院，年在东方外贸有限公司任技术员，年在滨海电子有限公司任电气工程师，想找一份与电子有关的工作地址：无长江安徽省合肥市路电话：电子邮箱：wangli@sinacom。

**英语简历作文范文5**

Name: :Yao nationality

Household registration: Huizhou body material: 158 cm 45 kg

Marital status: single age: 20

◆ job intention and work experience

The type of talent: ordinary job

Position: Accounting / audit / tax,

Work experience: 2 job: no title

Job type: full-time date available: at any time

Salary requirements: 20xx--3500 hope that the working area: Tianhe District Baiyun District of Liwan District

◆ working experience

Company name: Guangzhou Auto Parts Co., Ltd start-stop date: 20xx-10

Company type: private enterprise industry: Automobile and fittings

Position: Accounting

Job description: responsible for internal and external accounts responsible for bookkeeping accounting treatment timely preparation of documents, registration, do account card, account form. The cashier cash and bank account audit invoice VAT general ticket authentication scanning invoice checking annual tax familiar with UFIDA financial software Kingdee, housekeeper

Send the accounting statements, including cost report, expense report, wage statements, statements, account balance sheet and the financial statement

The number of company accounting vouchers, accounts regularly collect, printing, binding, registration, custody. Both the cashier\'s cheque, cheque deposit withdrawals, remittance bank, commercial drafts, cashier payment verification, compilation of income statement and bank deposits, cash journal and bank deposit journal, preparation of bank balance sheet adjustment, handle the relevant business and bank etc.

◆ education background

Guangzhou finance and economics university one is graduated from: Career Academy

**英语简历作文范文6**

Name: Huang xx

Sex: Male photos

Height: 175cm

Weight: 65Kg

National: Han

origin: Hubei

Date of birth: training in December 1986

by: the National统招

Education:

Undergraduate: Medicine

Political landscape: the post of party members

who: Section chief

Branches: a series of clinical teaching

hospital: The First Affiliated Hospital of Sun Yat-sen University School of Medicine

Loving expertise:

Love sports, good at basketball, football, running 1,500 meters, like reading books, reading newspapers, listening to music, repairing electronic products, making friends widely.

Self-evaluation:

Born in rural areas, long in rural areas, a firm belief, perseverance strong, sincere man of integrity, can bear hardships and stand hard, a prudent and realistic character, a strong sense of responsibility and initiative. On the work of a conscientious and responsible, careful and meticulous work, a comprehensive and thoughtful consideration; to respect teachers, united students, a strong collective sense of honor; the positive attitude of life, optimistic about the up and pay attention to not do any work; demanding their own, daring敢拼continuously improve inpidual self-cultivation and moral, intellectual, physical, such as overall quality.

Life motto:

Without long and short term, there is fear.

Practice of Road:

The elimination of the suffering of patients;

Income-generating benefits for the hospital;

To contribute to the country;

For social development.

English and computer:

4 has passed the national examination in English, have good English listening, speaking, reading and writing ability; two national computer examination, to carry out skilled Word document, Excel spreadsheet, computer programming, such as the initial operation.

Majors:

In science, surgery, obstetrics and gynecology, pediatrics, diagnostics, human anatomy, embryology, physiology, medical immunology, pathogen biology, pathology, pharmacology, pathophysiology, medical imaging, infectious diseases , ophthalmology, otorhinolaryngology, Dermatovenereology, neurology, psychiatry, oral science.

Internship experience:

First Affiliated Hospital of Nanchang University internship.

Attachment period, has heart medicine, digestive, pediatric, endocrine, respiratory, renal, Platts, the brain, the bone, maternity, Hematologists and ECG departments, such as internships. After nearly a year of serious training, is now able to wear the completion of thoracic, abdominal wear, puncture and ECG, surgical hand-washing clothes, disinfection techniques, dressing change, debridement and suturing, such as clinical operations, can be read common heart ECG disease.

Education and experience:

From an early age by the formal school training, the formation of the orthodox philosophy of education, values and world view.

, Nanchang University School of Medicine, clinical medicine, five-year, undergraduate professional, as to defend the members of

, the focus of science classes, as a life member of Changqiao Central Primary School, served as squad leader, and participated in Mathematical Olympiad competitions, received second prize

Social experience:

repeatedly engaged in home, work-study, and has done service in the restaurant. Job search intention:

Multi-disciplinary knowledge and professional skills, both inside and outside the department is willing to engage clinicians.

**英语简历作文范文7**

Resume Writing in the Digital Age Writing an eye-catching resume is becoming increasingly difficult as automated search agents increasingly replace the eyes of recruiters. As automation advances, your resume will be read by more computers and fewer people. As a result, using the appropriate key words and proper formatting are critical to securing an interview. The advantage of all the new technology is that you can easily and quickly submit a resume to a wide range of these steps:Your name and address, including e-mail, should appear on the top.

In the experience and achievements section, your employer\'\'s name, your title, and the dates of employment should be clearly displayed. Start with your most recent position. Choosing the appropriate keywords to describe your experience will increase the likelihood of your resume landing on the screen of the recruiter\'\'s desktop. Scan the ads posted on this site and note the language they use to describe the detail of the responsibilities and requirements. Do these words and phrases appear on your resume? You need to think like a the education section, be sure to include your school\'\'s name, your degree or certificate, and your date of graduation. In addition, include any memberships in professional associations or organizations; recruiters sometimes list these organizations as variables in their not include a references tagline, personal data (. birthday, marital status), or resume should be one or two pages in length. When submitting a paper copy, include your name on the top of the second page. Always use a second sheet of paper if your resume is longer than one non-decorative fonts on your resume. Scanners are more accurate with clear distinct characters. A font size of 10-14 is ideal, stick with these white space to make your experiences stand out. Make it easier for the recruiter to follow your professional these steps and you\'\'ll be closer to getting the job!

**英语简历作文范文8**

Name(in pinyin and Chinese):

Gender:

Date of Birth:

Place of Birth:

Home Address:

Business Address:

Home Phone:

Work Phone:

Mobile Phone:

E-mail:

Education– please list all degrees attained, beginning with the most recent

Month, Year – Month, Year University Name

Degree and Major

Thesis Topic/Research Focus (for masters and phd degrees)

Work Experience– please list all work experience

Month, Year – Month, Year Employer

Location

Position or Title

Duties

Awards and Group Memberships– if any

Publications– please list all publications, if any

Travel History– please list all countries you have visited

Example: .(20\_, 20\_);Canada(20\_, 20\_)

Travelling With– please include names of everyone you plan to travel with to the .

**英语简历作文范文9**

Andre Norbert

City, State

24th ABC, Boulevard Home: xx

E-mail:

Career Profile:

A highly talented, accomplished and professional SAP B1 Consultant prehend and modify the configuration of softplex XML Schema and Java script

Extensive knomending and responding to issues and questions regarding softpany, Evitable Inc., based in Cuba City, Boulevard

Responsible for providing technical support in case of issues related to SAP Business One, softputer, Boulevard Science college, Boulevard 19XX

Master\'s degree in Information systems, Information Technology Center, Boulevard 19XX

Certificate course in SAP B 1, ABC center, Boulevard 19XX

Reference:

Will be available upon request

**英语简历作文范文10**

Personal Information

Name:xx: Male Age:38

Education:xx

Mobile: 1381234567

Email：123456@

Mail Address: Room 402, No. 32, Lane 1133, Zhang Yang Road,

Pudong, Shanghai, PRC, 20\_20

Work Experience

Jan 20\_--Oct 20\_. Zell Consulting Co. Ltd, Immigrated and lived in New Zealand. Responsible for trade fairs between New Zealand and PRC.

Aug . US based BEPEX (formerly US Branch of Hosokawa Group). My responsibilities continued coverage in Hosokawa Shanghai Rep Office with Sales consultancy and project management jobs on PRC.

- Be in charge of sales and marketing jobs for Bepex’s SSP technology (including equipment and engineering services). With sales size ranging from million to USD5 million, my clients mainly include Liaoyang Petrochemical Company of CNPC, Wuxi Taiji, Zhangjiagang Junma, Huzhou Unifull and Shanghai Wenlong.

- As project manager, I have been actively involved in the whole project execution process, including the initial technical presentation, technical and commercial contract signing, basic/detail engineering design, installation and process start up, coordination with US engineering department and PRC clients and local engineering company.

Sept 1997--Aug 20\_. Hosokawa Shanghai Representative Office, Representative and Area sales manager

- As the founder of the rep office, I was mainly responsible for daily management and operation of the office.

- In terms of sales, I have been taking care of domestic marketing for Japan, Europe and US based subsidiaries, including, but not limited to,

German based ALPINE, for grinding, classifying and engineering facilities, whose customers scattered over the sectors of pharmaceutical, chemical and mining

US based Hosokawa BEPEX, a subsidiary engaged in SSP technology while its products are used for soft drink bottling and Industrial fiber. That business belongs to petrochemical, polymer and chemical fiber fields.

Jan 1996--Aug 1997, Sales Representative in Automation department with Barco (A Belgium based company) Shanghai Representative Office. My responsibilities included sales and marketing of the computerized monitoring system on textile and pharmaceutical sectors, and cleaner, sensor and electric controller used on textile equipments.

Sept 1990-- Aug 1993. No. 2 Textile Mill of Zibo City,Shandong Province. As the workshop technician, I was mainly responsible for daily operation, facility maintenance works. During that period of time, I have been substantially involved in installation and adjustment of a brand new production line.

Major skills

Rich experiences in sales and engineering project management

Managerial skills in operation of rep offices

Intimate sense in business

Education

Sept 1993--- , Dong Hua University(Formerly known as China Textile University, Master’s degree in Engineering obtained, research subject was using single chip computer to collect and monitor the signals from the process machine.

Sept 1987---Aug 1990. Qingdao University, in Textile Engineering

**英语简历作文范文11**

personal information

name: wang jiang

gender: male

date of birth: 1986/02/22

residency: huangshi zip code: 435002

career objective：english teacher

home tel: 086-

mobile: 345

email: wang jiang 19860222@ political

background：probationary party member

leadership position：the chair of league member

address: hubei province huangshi city ma fang village

work experience

20\_/07-20\_/9：commended by dean to be an english private tutor in beijing

20\_/03—20\_/05：qihui private tutor center as an english tutor in xianning

20\_/06-20\_/12：as an english tutor teaching high school student in huangshi

20\_/10-20\_/05：as a student secretary of the college of foreign studies

20\_/08-20\_/12：an english training teacher of info tech essentials, inc. huang shi branch

education

2025/09—20\_/06 xianning university english education associate

20\_/09—20\_/06 hubei normal univercity english bachelor

training

20\_/10—20\_/12 no 14 middle school in huangshi city english cadet teacher

language skills

english excellent japanese average

certifications

20\_/03 tem level 8 eviii 0810045236

20\_/04 tem level 4 eiv 0710075088

20\_/06 cet-6 061242066001800

20\_/12 provincial computer level test band1 20\_121141345

2025/12 mandarin chinese rating certificate x1140430787

20\_/7 teacher qualification certificate 20\_4210730000459

honors/awards

national scholarship

the first ranking scholarship

the second ranking scholarship

3 good’s student

outstanding student leader9 f2 m: |# h,

excellent league member

the second price in teacher skill competition in hubei normal university

the first price in normal students’ teaching lesson

the third price in students’acqierement

the outstanding price in first term in telecommunications cup resume competition

self assessment

self-confidence, industry, and enthusiasm as well as great passion for education

**英语简历作文范文12**

Hello, everyone. I\'m a lovely girl. Let me tell you something about myself.

My name is Huangshan. I\'m a year old. I\'m studying in Beijing.

Beijing is a very good city. I like it very much. I like music.

It always makes me feel very happy. I like taking pictures. It\'s so interesting.

Do you like to chat with others? I like to chat with others. I often help each other. This is it Do you like me.

中文翻译：

大家好，我是一个可爱的女孩，让我告诉你一些关于我自己的事情我的名字是黄山我今年岁我在北京学习北京是一个非常好的城市我非常喜欢它我喜欢音乐它总是让我感到非常高兴我喜欢拍照，太有趣了你喜欢和别人聊天吗我喜欢和别人聊天我经常互相帮助这就是我你喜欢吗。

**英语简历作文范文13**

Name: xxx

Sex: Female

National: Han

Date of birth: June 1983

Marital status: unmarried

Height: 160cm

Weight: 49kg

Residence: Hebei Qinhuangdao

Is the location: Fujian, Xiamen

Graduate schools: Xiamen University

Education: Undergraduate

Professional Name: Bio-engineering

Year of Graduation: 20\_

Work experience: more than one year

Job intentions

The nature of jobs: full-time

Job category: sales / procurement / administrative / logistics - Manager, Assistant / Secretary

Job Title: Administrative Assistant, Sales;

Work areas: Xiamen; Shanghai;

Treatment requirements: 20\_-3000 Yuan / month may be negotiable; do not need to provide housing

Reported for duty time:到岗may at any time

Skills expertise

Language Ability: English CET6; Putonghua standard

Computer level:

Educational Background:

Time school qualifications

September 20\_ - July 20\_, Xiamen University undergraduate

Work experience

Company: Kent International (Guangzhou) Co., Ltd.

Time frame: July 20\_ - August 20\_

Company nature: wholly foreign-owned. Foreign Office

Industry: petroleum, chemical industry

To hold office: Administrative / Logistics - Manager, Assistant / Secretary

Job Description: Responsible for client development, maintenance, search for suppliers, handling business documents, arranging schedules, general manager, working seriously and respond to alert

Company 2: Xiamen, Hong-Yan Knitting

Time frame: 20\_ 9 months - November 20\_

Company nature: wholly foreign-owned. Foreign Office

Industry: Textile industry (apparel, footwear, textile products, leather goods)

To hold office: sales - sales representative

Job description: to maintain existing customers, develop new customers, and to assist with the general manager to carry out a single

For additional information

Self-evaluation: cheerful personality, good communication, having peace of mind the work of a conscientious and diligent in thinking, do have a toughness stamina and honest.

Contact:

Phone: xxxxxxxxxxx

Address: xxxxxxxxxxx

Educate training background On September 1, 20\_ to July 1, 20\_ Tienjin college of commerce market marketing bachelor\'s degree Occupation technical ability The

**英语简历作文范文14**

I love sports, like tourism, cheerful and optimistic character, warm and friendly, can bear hardships and stand hard work, strong learning ability. Three years of campus learning and life experience has accumulated strong organization, coordination and communication skills and team spirit, with a strong sense of responsibility.

In the face of internship opportunities outside the school, I will work hard and seriously, accumulate more relevant work experience, and be able to make significant improvement in dealing with problems during the internship, so as to make myself more mature.

I have a keen insight into things, many times of social practice experience and my ability to communicate and cooperate with others as well as my independent ability during the work of the student union, and I am conscientious and responsible.

我热爱运动，喜欢旅游，性格开朗乐观，热情友好，能吃苦耐劳，学习能力强。三年的校园学习生活经历使我积累了较强的组织、协调沟通能力和团队合作精神，具有较强的责任心。

面对校外的实习机会我会努力认真的工作，积累更多的相关工作经验，能够在实习期间在处理问题时能够取得重大的提升，使自己更成熟。

对事物有敏锐的洞察力，多次的社会实践经历及在学生会工作期间锻炼了我与人沟通合作的能力以及独立能力，做事认真负责。

**英语简历作文范文15**

Name:

Sex:

Male

Date of Birth: May 3th, 1971

Place of Birth: Gaobeideian City, Hebei Province

Professional Titiles: Senior Agronomist

Marrital status: Married

Current Adress: No. 2 Wenyuan Road, Gaobeidian City,

Hebei Province（Agricultural Bureau of Gaobeidian City）

Post Code: 074000

Telephone Number: 13784959825, 0312—5590712

E-mail address: 13784959825@

Driving license number (if you have ):

132404197105033571.

Health:Good

Education degree: Agricultural Extension Bachelor,

Hebei Agricultural University

Major: Agricultural Technology Popularization

Name of emloyer: Agricultural Bureau of Gaobeidian

City, Hebei Province

Working experience:

1991---1994: Worked in Sizhuang Township government

of Gaobeidian City，as a agrotechnician；

1994---present: Worked in Agricultural Bureau of

Gaobeidian City ，from a Agronomist to a Senior Agronomist, Section chief of the Gaobeidoan Agricultural Technology Popularization station.

I have been engaged in Agricultural Science and

Technology Research, popularization and management of important projects since I graduated, especially in the area of wheat and maize, cotton, mushroom, etc. I have been working for agrotechnique for 22 years. With professional knowledge techniques and experiments, I have taken part in the projects “service system of prospering village by science and technology ” as a expert.

educational back ground

1987---1991: studied in Baoding Agricultural College

major in Plant protection;

1995---1998: studied in Hebei Agricultural University,

major in Horticulture;

20\_---2025: studied in Hebei Agricultural University,

major in Agricultural Extension.

Awards:

In 20\_, I won the second prize by Ministry of

Agriculture for the project “ Wheat for quality high

yielding varieties and optimization supporting cultivation technology”;

In 20\_, I won the second prize by Ministry of

Agriculture for the project “Wheat advantage of

cultivation techniques of super-high-yield formation experiment and demonstration”; In 20\_, I won the prize of Jinnai Fund Award of farming ability promotion by The Chinese agricultural science and education foundation

**英语简历作文范文16**

english name: XX

sex: male

born: 6/12/82

university: beijing university

major: marketing

address: 328#， beijing university

telephone: 1398\*\*\*\*451

email:

job objective:

a position offering challenge and responsibility in the realm of consumer affairs or marketing.

education:

20\_-2025 bejing university， college of commerce

graduating in july with a b. s. degree in marketing.

fields of study include: economics， marketing， business law， statistics， calculus，psychology， sociology， social and managerial concepts in marketing， consumer behavior， sales force management， product policy， marketing research and forecast，marketing strategies.

1994-20\_ the middle school of xian.

social activities:

20\_-2025 secretary of the class league branch.

1994-20\_ class monitor.

summer jobs:

20\_ administrative assistant in sales department of xian nokia factory. responsible for public relations， correspondence， expense reports， record keeping， inventory catalog.

20\_ provisional employee of sales department of xian lijun medical instruments & equipment (holdings) company. responsible for sorting orders， shipping arrangemeents， deliveries.

hobbies:

internet-surfing， tennis， travel.

english proficiency:

college english test-band six.

computer skills:

microsoft office， adobe photoshop， etc.

**英语简历作文范文17**

Dear Mr. Zhang:

In school publicity column , I saw your company’s recruitment advertising that your company need to recruit a few sales about cars .I am very interested in it and would like to be considered for the position .Enclosed is my resume .

From the recruitment advertising .For those basic requirements ,All I had finished them .Although my professional isn’t about the sales .I love the sales very much ,especially the cars sales .I think that I also have a lot of sales potential .Because for the thing that I like ,I will run out of my strength and wisdom to do it.

In the university ,Almost every weekend ,I did part--time jobs about sales ,Which has accumulated much sales experience for it ,I learned many social knowledges , Then I can communicate with all kinds of people successfully .If I can get the chance ,After get the professional training .I believe that I would do the job very well.

I very hope that I can get a chance to interview ,Please let me know when it would be convenient for us to meet .You can reach me by writing to the above address or by calling (458)271---6039.

Thank you for your consideration .

**英语简历作文范文18**

Personal Information:

Famlily Name: jianli sky Name: sara

Date of Birth: July 12,1996 Birth Place: Beijing

Sex: Male Marital Status: Unmarried

Telephone: Pager: 1234567

E-mail:

Work Experience:

Nov. 20\_\_- present CCIDE Inc, as a director of softdex 99) .

Summer of 20\_\_ BIT Companyas a technican ,designed various s electing suitable materials, content editing to designing ation,Tsinghua University, .

Achievements & Activities:

President and Founder of the Costumer Committee

Established the organization as a member of BIT

President of Communications for the Marketing Association

Representative in the Student Association

Computer Abilities:

Skilled in use of MS Frontpage, Win 95/NT, Sun, Javabeans, HTML, CGI, JavaScript, Perl, Visual Interdev, Distributed Objects, CORBA, C, C++, Project 98, Office 97, Rational RequisitePro, Process,Pascal, PL/I and SQL softmand of both spoken and panies, real estate companies engaged in building construction and hotel decoration management.

Career errorobjective

Seek jobs: Building renovation / municipal building

Job Location: Luohu, Futian, Nanshan District, Bao\'an Longgang District Pingshan Ne the 1996 civil engineering panies, real estate companies engaged in building construction and hotel decoration management.

Although I have not a very high degree, but, munication skills, but also has extensive experience in construction site management and problem solving skills. Involved in the management of the project has received excellent Guangdong safe and civilized construction residential zone, Shenzhen City, ^v^Five^v^ project and the Shenzhen Municipal Shuangyou engineering and so on. Html\_EnCurrentPay: building renovation / municipal construction Expected Salary: 8001-10000 yuan / month current situation: I am fairly satisfied pany Type: Other inaugural Position: Project Management / Quality Engineer

Job Description: Responsible for construction site supervision

Inauguration Company: South China International Industrial City (Shenzhen) Co., Ltd. Industry: Property Management / business center

Inauguration Date: September 20\_\_ to January 20\_\_ inauguration department: null

Company Type: Other inaugural Position: Project Manager

Job Description: Project Manager (Construction Unit), managing global logistics center of China South City project construction, renovation management (one hundred meters high)

**英语简历作文范文19**

Name:

Nationality: China

Current residence: Guangzhou, China: Han

Domicile: Qingyuan

stature: 169 cm kg

Marital status: Single

Age: 25

Job search intention and work experience

Personnel types: ordinary job

Position: computer software, computer software, other categories:

Work Experience: 3

Job Title: No Title

Job type: Full-time

Date Available: Anytime

Salary requirements: Negotiable Desired

Location: Guangzhou

Work Experience

**英语简历作文范文20**

Dear Sir：How do you do? Through the ad .I know you need a secretary. I would like to have this job.

Now let me introduce myself to you. My name is Zhang Hong. I am twenty and will soon graduate from a vocational school. My major is business management. I have been learning English for 8 years and I have computer experience. I have been one of the editors for the student newspaper in our school for the past three years. My grades remain upper level in my class. The most important thing is that I like office work very much. I am sure I can do it well. I will appreciate it very much if you would give me the opportunity. Thank you for your consideration. I am looking forward to hearing from you .

Sincerely yours,

Zhang Hong

**英语简历作文范文21**

Dear Sir or Madam,

I have learned from an advertisement that your company is in need of a secretary. I would like you to consider me for the position.

My name is Li Min. I am twenty-three years old. I am studying business management in Xiamen University. I will graduate this summer. I am familiar with computer operation and officesoftwares, which can help me do the office work very well. And I have learned Eng

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