# 2025英文感谢信格式范本(3篇)

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*20\_英文感谢信格式范本一感谢信directions:说明：your delegation has just returned from a visit to a university in great britain。 and you w...*

**20\_英文感谢信格式范本一**

感谢信

directions:

说明：

your delegation has just returned from a visit to a university in great britain。 and you were warmly treated there by professor herthwell。 please write a letter to express your thanks to him for his hospitality and hope for further cooperation。

您的代表团刚刚造访了英国一所大学。你受到了herthwell教授的热烈欢迎。请写一封信来表达你对他盛情款待的感谢以及期望进一步的合作。

【附录英文感谢信中的几句常用语】

thank you very much /indeed for---

十分感谢……

i am obliged to you for your assistance during---

我很感谢你在……时的帮忙

thank you very much for the gift you sent me。 it is one of the most wonderful gifts i got on my birthday。

十分感谢你寄给我的礼物。那是我生日那天收到最美妙的礼物之一。

thanks to your effort， we had our most successful---。

感谢你的努力，我们有我们最成功的……。

please accept my sincere thanks for your help， which i will never forget。

请理解我真诚的感谢，我将永远不会忘记你的帮忙。

again， i would like to express my warm thanks to you。

我想再次表达我对你衷心的感谢。

**20\_英文感谢信格式范本二**

dear teacher ,

i am writing to you to express my thanks for your help in learning english and speaking english.

during these days in your class, i have learned much from you and it is very helpful to me. firstly, you let me know what is the west thinking pattern—straight thinking pattern. and, i think, it is very important to understand the west’s thoughts. as you know, this can help me with my examination and interaction with foreigners. secondly, i have got enough confidence in speaking in english from your class and it took me a long time to gain this confidence. now, i

always express my ideas in english as possible as i can. it’s great to do that. the last not the least, i find that learning english is not an boring thing as before and i’m interested in studying

english which was just a necessary task to pass examinations. reading, listening or speaking all become interesting and i really enjoy it. above all, i want to say thanks again to you. and thank you for your time.

good luck!

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dear john,

i am writing to thank you for looking after me after that unfortunate accident the other day, when i was knocked off my bike by a taxi. if it had not been for your assistance in giving me first aid and taking me to a nearby hospital, i fear that the consequences might have been much more serious

dear staff，

i am writing to show my sincere gratitude for all of you. now that i am home and on my own again i feel extremely happy. during the time i lived at the rehabilitation center and was under your tender care, i promised myself i would write a letter of thanks as soon as i was able.

abundant thanks to each one of you for your patience, expertise and genuine concern. it was you who helped me believe in myself and gave me assurance that i could walk again. i would never forget each word you said to me and the things you have done to me. forgive me for the times i lashed out at you in frustration and thank you for understanding and remaining firm with me.

never stop your beautiful way of working with people. your help really means a lot to me and anyone who in trouble as well.

affectionately,

wang fang

**20\_英文感谢信格式范本三**

dear ms. grasso:

thank you for interviewing me at credit technologies. i was impressed with the company and the type of banking services the corporation provides.

your comments gave me a good understanding of the business and your expectations for the attorney you are seeking. i am confident that my background and experience in banking law and my ability to analyze statutes and regulations in detail could be useful to credit technologies.

if you were to offer me this position, i believe that i could provide services that would meet the high standards of your corporation.

i look forward to talking again with you soon.

very truly yours,

richard t. hamilton

英文感谢信模板(三)

dear prof. herthwell,

many thanks for your kind hospitality and the honor you showed me during our delegation’s recent visit to your university. it was nice of you to introduce me to so many of your famous professors and celebrated scholars at your university. we had a safe and sound trip home. now we have resumed our work.

meanwhile, i hope you will someday pay a short visit to our university and give us some lectures on “modern western economics”.

please have no hesitation in writing to me if you want me to do something for you in china.

with best wishes.

sincerely yours,

li dong

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